

22691VIC Certificate II in General Education for Adults

Release status: Current

The Certificate II in General Education for Adults focuses on the extension of literacy skills to engage with and create complex texts for less familiar contexts and the development and application of oral and written numeracy skills in less familiar situations.

Core – 2 units

Core Skills Reading and Oracy – 2 units

Core Skills Writing – 2 units

Core Skills Numeracy and Mathematics – 2 units

Special Interest electives – 3 units



Unit Code	Unit Title
VU23817	Research pathways and produce a learning plan and portfolio
VU23818	Research, implement and review a project
VU23819	Engage with complex texts for personal purposes
VU23821	Engage with complex texts for employment purposes
VU23825	Create complex texts for learning purposes
VU23826	Create complex texts to participate in the workplace
VU23828	Work with measurement and geometry in less familiar situations
VU23830	Work with number and algebra in less familiar situations
BSBTEC201	Use business software applications
BSBWHS211	Contribute to health and safety of self and others
FNSFLT211	Develop and use personal budgets



ABOUT COMMUNICARE

Communicare was established in 1977 and has developed into a dynamic not-for-profit organisation with an enduring reputation as a community organisation that genuinely cares.

Our aspiration is to create strong, safe and inclusive communities with the purpose of inspiring and empowering people to live a life of their choice. Our philosophy is to provide hope and opportunity for people and, over the years we have distinguished ourselves as a provider and innovator of services as well as an advocate to enhance social and economic inclusion.

Communicare RTO was established in 2000 to offer nationally recognised and industry-relevant training programs that empower young people to complete their education and develop practical skills to enhance their future career pathways.

Communicare delivers nationally recognised Vocational, Education and Training (VET) qualifications, accredited courses, and short skillsets, specialising in Certificates in General Education for Adults (CGEA).

Third-party arrangement: school teachers will only cover all aspects of training and assessment under an auspice arrangement, and will utilise Communicare's delivery resources and assessment tools to meet the requirements of each Unit of Competency.

Location	school premises
Class times	during school hours
Mode of delivery	blended face-to-face and online learning
Duration	12 months
Cost	fees will be covered by the school

Pre-requisite: students must meet the minimum ACSF requirements through the Language, Literacy, Numeracy, and Digital (LLND) assessment.

Course requirements: Laptop / PC, and an internet connection to access the Learning Management System (LMS). Delivery resources and assessment tools will be accessible via the LMS, through the Student Portal.

Career, study, and employment pathways: on successful completion of 22691VIC Certificate II in General Education for Adults, participants will have developed the literacy, numeracy and employability skills required to pursue further education, training or employment. Graduates are equipped to communicate effectively, work collaboratively, and apply problem-solving and digital skills in a range of familiar and less familiar contexts. The course supports participants to explore and plan individual pathway goals, and provides a foundation to progress to Certificate III in CGEA, vocational education and training programs, apprenticeships, traineeships, or entry-level employment opportunities.